



DATASHEET

Encrypted and Certified Delivery

Support Compliance and Enhance Confidentiality with Secure Email Delivery

OVERVIEW

With the heightened concern today about protecting information privacy, preventing fraud and meeting tightened regulatory compliance guidelines, having secure and confirmed delivery options for sensitive information is vital to conducting business.

Captaris® RightFax® brings together the best of fax and email to provide a centralized and secure fax and electronic document delivery solution that safeguards the transmission of your business documents from both the desktop and back-office applications. The RightFax Enterprise Suite and Integration Module offer SecureDocs encrypted and certified options that enable documents to be sent as certified email or encrypted PDF files using digital encryption technology. It also provides enhanced notifications that use a certified delivery process.

HOW IT WORKS

Using the SecureDocs encrypted and certified delivery options available with the RightFax Enterprise Suite, users can send documents from their Microsoft Windows desktop using the RightFax FaxUtil client, RightFax Web Access, Microsoft Outlook, IBM Lotus Notes or Xerox MFPs. In addition, using the Integration Module, documents generated from accounting, mainframe, ERP or host systems can be automatically sent using encrypted or certified delivery options.

Documents are digitally encrypted and password protected so they can be delivered electronically without worry of tampering. In addition, SecureDocs features can also provide certified delivery, which ensures notification of the document's receipt. Using certified delivery, the documents are delivered as a message to the recipient's mailbox and posted on the sender's server. The recipient can retrieve the password-protected document on the Web site using a Web browser. A confirmation with the date and time the document was opened is sent back to the sender as a "read" receipt, completing the certified delivery cycle.

Confirmed, secure email delivery Users can create and send secure, confirmed email messages with document attachments from desktop applications, RightFax FaxUtil, RightFax Web Access, Microsoft Outlook, IBM Lotus Notes, Xerox MFPs or from host-based applications including CRM or ERP systems.

Recipients receive encrypted documents Recipients of secure documents can retrieve them easily and access the encrypted PDF attachment using a password.

Verification of delivery An email notification is sent with a time and date stamp for easy tracking to authenticate when the document reached its intended recipient.

Confirmed mission-critical document delivery by email An email notification can be sent telling the document's originator that the document was successfully delivered and opened.

Secure delivery of application-generated documents Application-generated documents can be delivered by secure email to further safeguard business transactions.

Easy administration and auditing Notification features enable you to track and monitor when important documents were delivered and read.

Support for high-resolution and color documents Support for rich PDF format provides the option to deliver higher resolution or color documents.

Figure 1. Sending a certified or encrypted document: The RightFax client allows easy access to secure delivery options. Here, the user selects the certified delivery and digital encryption options.

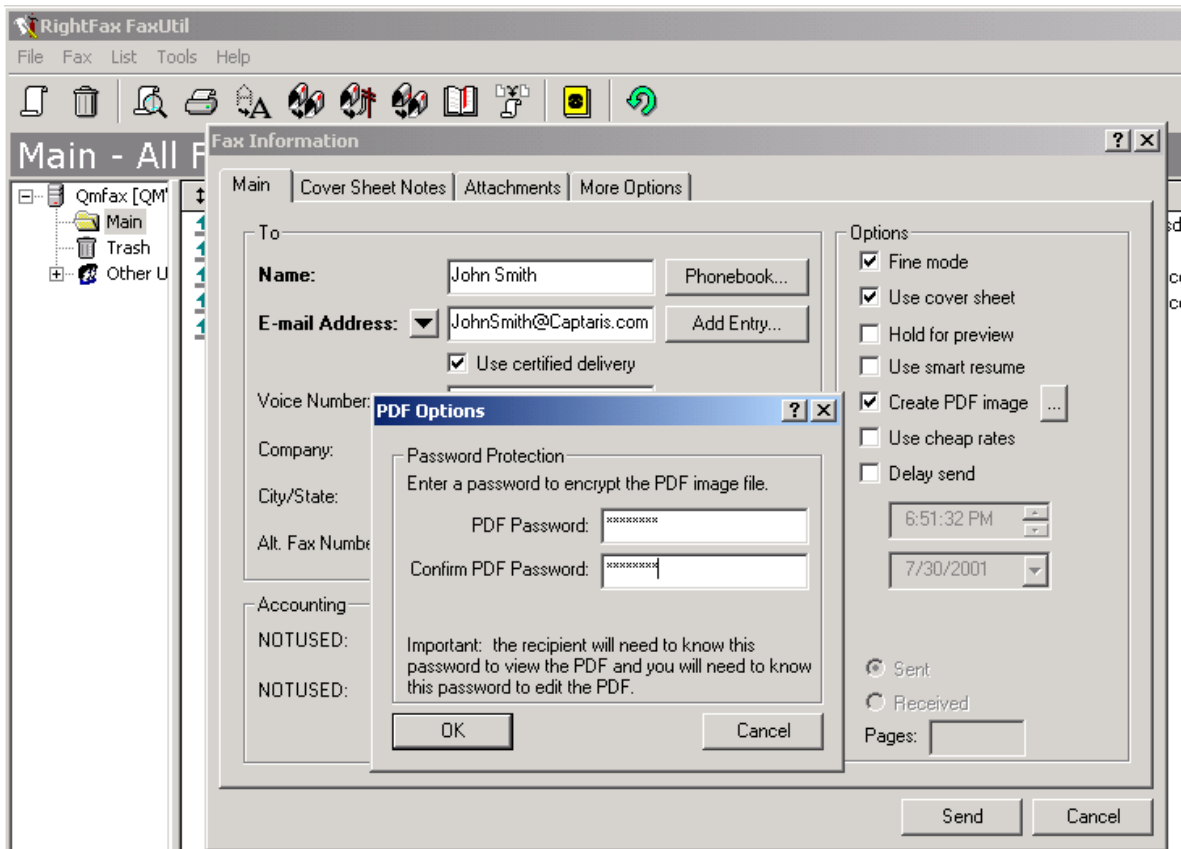


Figure 2. Certified Delivery: The recipients receive a personalized hyperlink that allows them to manage their own Inbox.

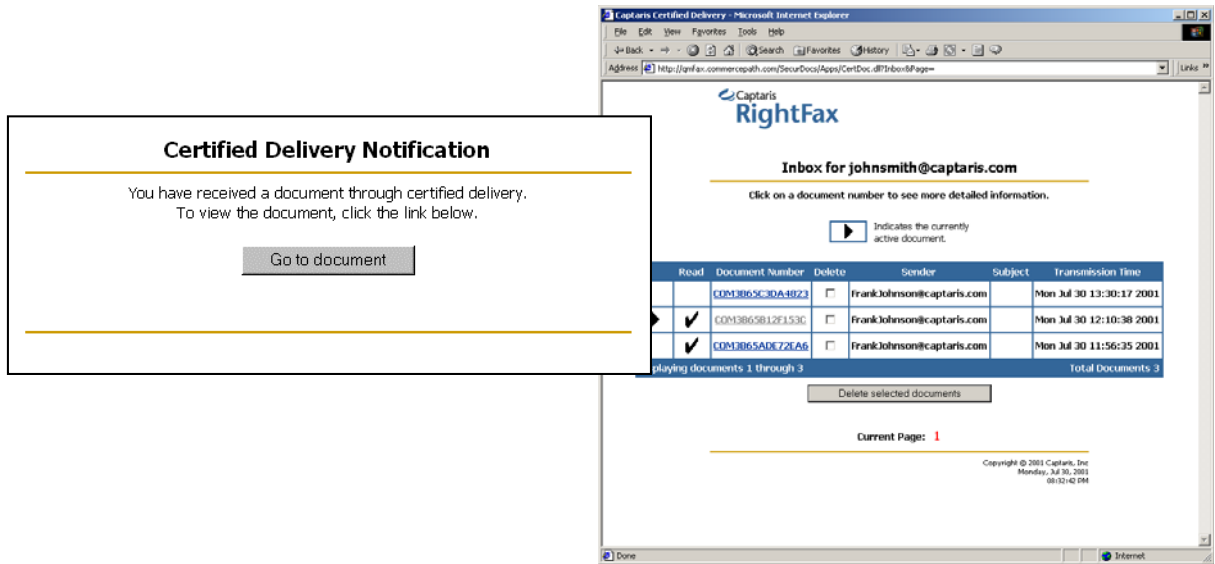
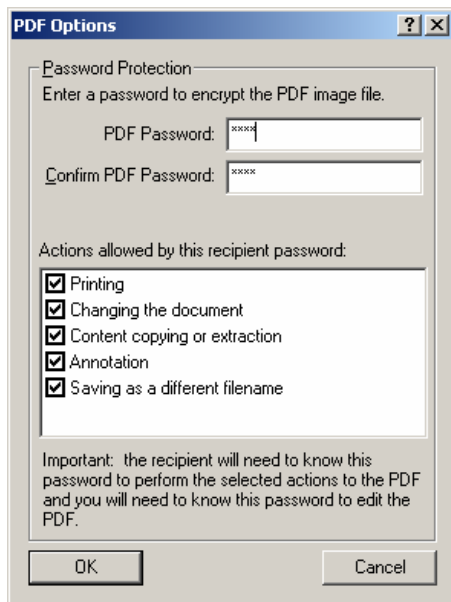


Figure 3. To ensure complete end-to-end security, the sender of a digitally encrypted PDF can set permissions on what actions the recipient can take.



FEATURES

- Provides digital document encryption to ensure confidential and secure delivery by email
- Formats documents as Hypertext Markup Language (HTML), so they can be viewed from standard Web browsers
- Provides confirmation of delivery when documents are opened
- Provides notification of delivery using standard RightFax notification methods
- Maintains complete audit trail through the RightFax Server and writes a history record for each time a document is accessed
- Enables monitoring of audit trail via RightFax FaxUtil and RightFax Web Access for ease of administration
- Time-stamps documents each time they are accessed to track authenticity
- Allows the administrator to set various security parameters on outbound documents
- Enables companies to customize retrieval Web pages with company logos, tag lines and graphics

REQUIREMENTS

- RightFax 9.3 Enterprise Suite or RightFax Integration Module
- Microsoft Internet Information Service (IIS)

ABOUT CAPTARIS, INC.

Captaris, Inc. is a leading provider of software products that automate business processes, manage documents electronically and provide efficient information delivery. Our product suite of Captaris RightFax, Captaris Workflow and Captaris Alchemy Document Management is distributed through a global network of leading technology partners. We have customers in financial services, healthcare, government and many other industries, and our products are installed in all of the Fortune 100 and many Global 2000 companies. Headquartered in Bellevue, Washington, Captaris was founded in 1982 and is publicly traded on the Nasdaq National Market under the symbol CAPA. For more information, please visit www.Captaris.com.

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